

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Immigration New Zealand
[Address of the relevant INZ office]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for New Zealand Visa

I am writing to formally submit my application for a New Zealand visa. My name is [Your Name], and I am a [Your Nationality] citizen currently residing in [Your Current Location].

I am seeking this visa to [briefly explain the purpose of your visit, e.g. tourism, study, work, etc.], and I intend to visit New Zealand from [start date] to [end date]. My trip plans include [briefly describe your itinerary or purpose].

Enclosed with this letter are the necessary documents to support my application, including:

1. Completed visa application form
2. Passport-size photographs
3. Copy of my passport
4. Proof of financial means
5. [Add any other relevant documents]

I appreciate your time and consideration of my application. I look forward to your positive response.

Thank you.

Yours sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]