

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Immigration New Zealand]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Intent to Apply for New Zealand Visa

I am writing to express my intent to apply for a [specific type of visa, e.g., Visitor Visa, Work Visa, Student Visa] to New Zealand. My primary purpose for visiting/studying/working in New Zealand is [briefly explain your purpose, e.g., tourism, education, employment opportunities].

I am excited about the opportunity to [elaborate on your plans, e.g., experience New Zealand's culture, pursue my studies at a specific institution, contribute to a particular sector]. I believe this experience will greatly enhance my personal and professional growth.

I am aware of the requirements for the application and am committed to adhering to all regulations set forth by Immigration New Zealand. I will provide all necessary documentation and information in support of my application.

Thank you for considering my intention to visit/work/study in New Zealand. I look forward to the possibility of contributing to your wonderful country and hope to hear from you soon regarding the next steps in the application process.

Sincerely,

[Your Name]