[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date] [Immigration New Zealand] [Address of the Visa Office] [City, State, Zip Code] Subject: Explanatory Letter for NZ Visa Application Dear Sir/Madam, I am writing to provide an explanatory letter in support of my visa application for New Zealand. 1. **Personal Background**: Briefly introduce yourself, including your nationality, occupation, and any relevant personal details. 2. **Purpose of Visit**: Clearly outline the reason for your visit to New Zealand, specifying whether it is for tourism, work, study, or family reunion. 3. **Duration of Stay**: State how long you plan to stay in New Zealand and any arrangements you have made for accommodation and travel. 4. **Financial Support**: Provide information about your financial situation and how you plan to support yourself during your stay. 5. **Ties to Home Country**: Explain your ties to your home country, including family, employment, or property, to illustrate your intention to return after your visit. 6. **Additional Information**: Include any other relevant information that might support your application, such as previous travel history or immigration records. Thank you for considering my application. I am looking forward to the opportunity to visit New Zealand and experience its culture and beauty. Sincerely, [Your Name] [Your Signature (if sending a hard copy)]