

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

National Visa Center

31 Rochester Ave, Suite 200

Portsmouth, NH 03801-2909

Subject: Request for NVC Interview Appointment

Dear Sir/Madam,

I hope this letter finds you well. I am writing to request an interview appointment regarding my visa application. Below are my details:

- **Full Name:** [Your Full Name]
- **Case Number:** [Your Case Number]
- **Date of Birth:** [Your Date of Birth]
- **Country of Origin:** [Your Country]

I kindly request that you provide information regarding the scheduling of my interview. Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]