

**\*\*NVC Application Letter Template\*\***

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

U.S. Department of State

National Visa Center

31 Rochester Ave. Suite 200

Portsmouth, NH 03801-2915

Subject: NVC Application for [Type of Visa] - Case Number: [Your Case Number]

Dear Sir/Madam,

I am writing to submit my application for [Type of Visa] under the case number [Your Case Number]. I have included all required documents and information as per the instructions provided by the NVC.

[Paragraph 1: Introduction of the applicant and relationship to the petitioner. Include relevant details about the petitioning process.]

[Paragraph 2: A concise explanation of your intent and any supporting details relevant to your visa application.]

[Paragraph 3: Mention any additional information that may support your application. This may include special circumstances or documents enclosed.]

Thank you for your attention to my application. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Relationship to the Petitioner (if applicable)]