

[Your Organization's Letterhead]

[Date]

[Service Provider's Name]

[Service Provider's Address]

[City, State, ZIP Code]

Dear [Service Provider's Contact Name],

Subject: NQF Rating Notification

We are pleased to inform you that your service has been evaluated and assigned an NQF Rating. This rating reflects our commitment to maintaining high standards of service delivery and continuous improvement.

****NQF Rating Assigned:**** [Insert NQF Rating]

****Effective Date:**** [Insert Effective Date]

****Review Period:**** [Insert Review Period]

Please ensure that you take note of the rating and any accompanying feedback that may assist you in enhancing your service capabilities.

Should you require further clarification or wish to discuss your rating in detail, please do not hesitate to reach out.

Thank you for your continued partnership and dedication to quality service.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]