

[Your Institution's Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Institution/Organization]

[Recipient Address]

[City, State, Zip Code]

Subject: NQF Rating for [Program Name]

Dear [Recipient Name],

We are pleased to inform you that [Institution Name] has received a National Qualifications Framework (NQF) rating for our [Program Name].

Details of the NQF rating are as follows:

- ****Program Name:**** [Program Name]
- ****NQF Level:**** [NQF Level]
- ****Duration:**** [Duration of Program]
- ****Date of Evaluation:**** [Date of Evaluation]
- ****Rating:**** [Rating Description]

This rating is an affirmation of our commitment to quality education and adherence to national standards. We believe this recognition further enhances the value of our program and strengthens our position within the educational community.

We are dedicated to maintaining and exceeding these standards in our ongoing efforts to provide the best educational experience for our students. Should you have any questions or require further information, please feel free to contact us at [Contact Information].

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Title]

[Institution Name]

[Institution Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]