

[Your Organization's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: NQF Rating Assessment

We are pleased to provide you with the National Qualifications Framework (NQF) rating for [specific qualification or qualification type]. This assessment is in accordance with the guidelines set forth by [regulatory body or organization].

Qualification Title: [Title of Qualification]

NQF Level: [NQF Level]

Credits: [Number of Credits]

Assessment Date: [Date of Assessment]

The following criteria were evaluated during the assessment process:

- [Criteria 1]
- [Criteria 2]
- [Criteria 3]

Based on our evaluation, the qualification has been rated as [NQF Rating] and is deemed to meet the standards set by [relevant authority or entity].

Should you have any questions regarding this rating or require further information, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]