

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you in great spirits as we approach the holiday season. This time of year reminds us of the importance of giving and the positive impact we can have on those in need.

I am writing to invite you to join us in our efforts to support [specific cause or organization] through our holiday fundraising campaign. This season, we aim to [briefly describe the goal of the fundraiser, e.g., provide meals, gifts, services, etc.], and your help can make a meaningful difference.

We are seeking contributions of any amount, which will go directly toward [specific purpose or project]. Your support will not only assist in [specific outcome], but will also bring hope and joy to many during this festive season.

To make a donation, please visit [website or provide instructions on how to donate] or feel free to contact me directly at [your phone number or email]. We would be grateful for any assistance you can provide, and we appreciate your generosity.

Thank you for considering our request. Together, we can make this holiday season special for those who need it most. Wishing you a joyful and peaceful holiday season!

Warm regards,

[Your Name]
[Your Title/Position, if applicable]
[Your Organization, if applicable]