

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: NQF Funding Appeal

I hope this letter finds you well. I am writing to formally appeal the decision regarding our recent funding application for [Project/Program Name] submitted on [Submission Date].

We believe that our proposal aligns closely with your organization's objectives and the needs of the community. In particular, we would like to address the following points:

1. ****Justification for Funding****

- [Briefly explain the purpose of the project and its importance.]

2. ****Response to Feedback****

- [Address any specific points raised in the funding decision that you wish to contest or clarify.]

3. ****Impact of the Project****

- [Discuss the potential outcomes and benefits of the project for the community or stakeholders.]

4. ****Budget Justification****

- [Provide a brief outline of how the funds will be used effectively and efficiently.]

We truly believe that with your support, we can make a significant difference. Therefore, we kindly request a reconsideration of our application for funding. We are more than willing to provide any additional information you may need to facilitate this process.

Thank you for considering our appeal. We look forward to your positive response.

Sincerely,

[Your Name]
[Your Title]
[Your Organization]
[Organization Address]
[City, State, Zip Code]
[Contact Information]