

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Organization Name]  
[Organization Address]  
[City, State, ZIP Code]

Dear [Recipient's Name],

Thank you for your submission to [Project/Grant Title/Program Name] under the National Network of Societal Foundations (NNSF). We appreciate the time and effort you invested in your proposal.

After careful consideration, we regret to inform you that we will not be able to award funding to your project at this time. This decision was based on [brief rationale for rejection, e.g., high volume of applications, limited funding, alignment with organizational priorities, etc.], which made the selection process highly competitive.

We encourage you to consider applying again in the future, as we value the important work you are doing in [specific field or area of focus]. We believe in the potential impact of your project and hope to see you reapply.

Thank you once again for your interest in partnering with NNSF. We wish you all the best in your ongoing efforts and future endeavors.

Sincerely,

[Your Name]  
[Your Title]  
[Organization Name]  
[Contact Information]