

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]  
Subject: NLRA Violation Notice

Dear [Recipient's Name],

I am writing to formally notify you of a violation of the National Labor Relations Act (NLRA) that has occurred at [Company/Organization Name]. On [Date of Incident], the following actions occurred:

[Describe the specific actions that constitute the violation, including date, time, and individuals involved.]

These actions appear to violate Section [Specify Section] of the NLRA, which protects employees' rights to [briefly state the rights violated, e.g., engage in collective bargaining, form unions, etc.].

I urge you to take corrective measures immediately to address this situation and prevent future violations. Please respond to this notice by [set a reasonable deadline for response].

Thank you for your attention to this serious matter.

Sincerely,

[Your Name]  
[Your Title/Position, if applicable]  
[Union Name, if applicable]