

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Union Name]  
[Union Address]  
[City, State, Zip Code]

Dear [Union Organizer/Representative's Name],

I am writing to formally express my intent to become a member of [Union Name] under the National Labor Relations Act (NLRA).

As an employee of [Your Company/Organization Name], I believe that union membership is essential for ensuring fair labor practices and advocating for our rights in the workplace.

Please provide me with the necessary information and steps to finalize my membership. I look forward to actively participating in union activities and supporting our collective goals.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Job Title/Position]  
[Your Employee ID (optional)]