

[Your Organization's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Notice of Intent to Strike

This letter serves as formal notice, as required under the National Labor Relations Act (NLRA), that we intend to commence a strike on [strike date] due to [briefly state the reason for the strike, e.g., failure to reach a satisfactory collective bargaining agreement].

We believe that this action is necessary to address our ongoing concerns regarding [list specific issues, e.g., wages, working conditions, etc.]. We have engaged in negotiations with your management team and have made every effort to reach an amicable resolution; unfortunately, we have been unable to do so.

We hope that this notice prompts further discussions that could lead to a satisfactory resolution prior to the onset of the strike. Please feel free to contact us at [your contact information] to arrange for further negotiations.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]