

[Your Company Letterhead]

[Date]

[Employee Name]

[Employee Address]

[City, State, Zip Code]

Dear [Employee Name],

Subject: Notification of Your Rights Under the National Labor Relations Act (NLRA)

We are committed to fostering a workplace that upholds your rights and ensures a fair and equitable environment. This letter serves to inform you of your rights under the National Labor Relations Act (NLRA).

Under the NLRA, you have the right to:

1. Engage in collective bargaining with your employer through representatives of your choosing.
2. Join or support labor organizations.
3. Participate in concerted activities for the purpose of collective bargaining or other mutual aid or protection.
4. Communicate with your coworkers about workplace conditions and your work-related interests.
5. Participate in union organizing efforts and campaigns.

It is illegal for your employer to:

1. Interfere with, restrain, or coerce employees in the exercise of their rights under the NLRA.
2. Discriminate against you for engaging in union activity or for filing charges or giving testimony under the NLRA.
3. Retaliate against you for your involvement in organizing or collective bargaining efforts.

If you believe your rights under the NLRA have been violated, you may file a charge with the National Labor Relations Board (NLRB). You can reach the NLRB at [NLRB Contact Information] or visit their website at [NLRB Website URL] for more information.

Please feel free to reach out to your supervisor or the Human Resources department if you have any questions or concerns regarding this notification.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]