

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

Subject: Notification of Rights Under the National Labor Relations Act (NLRA)

I am writing to formally notify you of my rights under the National Labor Relations Act (NLRA). As an employee, I understand that I have the right to engage in collective bargaining, organize, and participate in activities for mutual aid or protection without fear of retaliation.

I would like to remind you that it is unlawful to interfere with my rights under the NLRA, including but not limited to:

1. Disciplining or terminating employees for union activities.
2. Restricting employees from discussing workplace conditions or organizing.
3. Retaliating against employees for filing complaints related to labor practices.

I appreciate your attention to this matter and look forward to a respectful and productive working environment.

Sincerely,

[Your Name]
[Your Job Title/Position] (if applicable)