

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Regional Office
National Labor Relations Board
[Office Address]

[City, State, Zip Code]

Dear NLRB Regional Office,

Subject: Charge of Unfair Labor Practice

I am writing to formally charge [Employer's Name] with an unfair labor practice under Section [insert applicable section] of the National Labor Relations Act. The details of this charge are as follows:

1. ****Employer Information****

- Name: [Employer's Name]
- Address: [Employer's Address]
- Type of Business: [Brief description of business]

2. ****Complainant Information****

- Name: [Your Name or Union]
- Address: [Your Address or Union Address]
- Contact Information: [Your Email and Phone]

3. ****Nature of the Allegations****

- Description of the unfair labor practice: [Provide a detailed description of the incident, including dates, involved parties, and specific actions taken by the employer that violated labor rights.]

4. ****Supporting Facts****

- [Include any evidence or witness information that supports your claim, such as emails, documents, or witness contacts.]

5. ****Desired Outcome****

- [State what remedy you are seeking, such as reinstatement, back pay, or other relief.]

I affirm that the information provided in this charge is true and accurate to the best of my knowledge. I request that the NLRB investigate this matter promptly.

Thank you for your attention to this serious issue. I am looking forward to your response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Typed Name]

[Your Position, if applicable]

[Your Union Name, if applicable]

Enclosures: [List any documents you are including]