

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

National Labor Relations Board

[Regional Office Address]  
[City, State, Zip Code]

Dear [Regional Director's Name],

Subject: Charge Against [Employer's Name]

I am writing to file a charge against [Employer's Name] for violations of the National Labor Relations Act. I believe that [describe the violation in brief, e.g., "the employer has engaged in unfair labor practices by..."].

The facts of the case are as follows:

1. [Provide a detailed description of the incident(s) that prompted the charge, including dates, locations, and names of individuals involved.]
2. [Explain any relevant background information or context surrounding the situation.]
3. [Mention any witnesses or supporting evidence available to substantiate the claim.]

Based on these facts, I believe [Employer's Name] has violated section [specific section, e.g., 7, 8(a)(1), etc.] of the National Labor Relations Act.

I hereby request the NLRB to investigate this matter further and take appropriate action.

Thank you for your attention to this important matter. I look forward to your response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]