

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Visa Support Letter for [Applicant's Full Name]

Dear Sir/Madam,

I, [Your Name], am writing to support the visa application for [Applicant's Full Name], who is applying for a [type of visa] to travel to [Destination Country] for [purpose of travel].

[Briefly explain your relationship with the applicant and any relevant details about the trip, such as dates, significance, itinerary, etc.]

I confirm that I will [provide accommodation/financial support/any other assistance] during [Applicant's Full Name]'s stay in [Destination Country]. I am willing to take full responsibility for their stay and will ensure they return to [Home Country] on or before the visa expiration date.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you need any further information or clarification.

Thank you for considering this application.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Position, if applicable]  
[Your Organization, if applicable]