

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for MZ Visa

I am writing to formally apply for an MZ visa to [reason for travel, e.g., visit, work, study] in [Country/City] from [start date] to [end date].

I am a [your profession/role] currently residing in [Your Country], and I have [briefly state your purpose for visiting, e.g., a job offer, enrollment at a school, visiting family, etc.].

Enclosed with this letter are the necessary documents to support my application:

1. Completed visa application form
2. Passport-sized photographs
3. Copy of my passport
4. [Additional documents as required, e.g., invitation letter, proof of accommodation, financial statements, etc.]

I appreciate your consideration of my visa application, and I look forward to your positive response. Please feel free to contact me at the above phone number or email if you require any more information.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]