```
[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Recipient's Institution or Organization]
[Address]
[City, State, ZIP Code]
Dear [Recipient's Name],
Subject: MMR Immunization Verification
I am writing to request verification of my MMR (measles, mumps, and
rubella) immunization status. In compliance with [specific requirement,
e.g., school enrollment, employment, etc.], I need to provide documented
proof of my immunization.
Please find my details below:
- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Patient ID (if applicable): [Your Patient ID]
- Vaccination Dates: [Dates of MMR vaccinations]
If additional information is required for verification, please do not
hesitate to contact me at [Your Phone Number] or [Your Email Address].
Thank you for your assistance in this matter.
Sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]
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