

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Title]  
[Organization/Institution Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my intent to apply for the Master of Health Services Administration (MHSA) program at [University/College Name]. I am excited about the opportunity to further my education in health services and contribute to the field through leadership and innovation.

My background in [Your Background/Field] has equipped me with skills in [Specific Skills/Experience], which I believe aligns well with the goals of the MHSA program. I am particularly drawn to [Specific Program Element/Faculty/Research Opportunity], as it resonates with my career aspirations.

I am committed to pursuing a career in [Your Career Goals], and I am confident that the MHSA program will provide me with the necessary knowledge and experience to make a meaningful impact in the healthcare industry.

Thank you for considering my letter of intent. I look forward to the opportunity to apply and hope to contribute positively to the [University/College Name] community.

Sincerely,  
[Your Name]