

[Your Name]  
[Your Title/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. We are excited to announce the details of our upcoming raffle, which aims to [mention purpose or cause for the raffle, e.g., raise funds for a local charity or event].

**\*\*Raffle Prize Details:\*\***

- **\*\*Grand Prize:\*\*** [Description of the grand prize, including any relevant details such as value, features, etc.]
- **\*\*Runner-Up Prizes:\*\*** [List of runner-up prizes with brief descriptions]
- **\*\*Ticket Price:\*\*** [Cost of a single ticket and any discounts for bulk purchases]
- **\*\*Raffle Date:\*\*** [Date of the raffle drawing]
- **\*\*Location:\*\*** [Where the drawing will take place or how it will be conducted]

Purchasing raffle tickets is a simple way to support our cause and have the chance to win exciting prizes. To buy tickets, you can [provide instructions on how to purchase, e.g., visit a website, contact a representative, etc.].

Thank you for your continued support. We look forward to your participation in this exciting event!

Sincerely,

[Your Name]  
[Your Title/Organization]