

[Your Name]
[Your Title/Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],
Congratulations!

We are thrilled to inform you that you have been selected as the winner of our recent raffle. Your participation contributed to a wonderful cause, and we are excited to reward you with [describe prize]. Your commitment and involvement are greatly appreciated, and we hope this prize brings you joy and excitement.

Please contact us at [phone number or email] to arrange for the delivery of your prize.

Once again, congratulations on your win! We look forward to celebrating this achievement with you.

Warm regards,

[Your Name]
[Your Title/Organization]