

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Recipient Name]
[Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the Licensed Vocational Nurse (LVN) position at [Company/Organization Name] as advertised on [where you found the job posting]. I believe my training and experience make me a strong candidate for this role.

I recently completed my LVN program at [Name of School], where I gained extensive knowledge in patient care, nursing procedures, and the essential skills required to excel in this profession. My clinical rotations allowed me to work in various healthcare settings, including [specific areas you worked in], where I developed a solid foundation in patient assessment, medication administration, and providing compassionate care.

I am particularly drawn to [Company/Organization Name] because of [specific reason related to the company or its values]. I am eager to contribute my skills in [specific skill or area relevant to the job] and work alongside a team that prioritizes [specific qualities or goals of the organization].

Enclosed is my resume, which provides further details about my qualifications. I welcome the opportunity to discuss how my background, skills, and enthusiasms align with the needs of your team. Thank you for considering my application. I look forward to the possibility of contributing to the exceptional care provided by [Company/Organization Name].

Sincerely,
[Your Name]