

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Recipient's Name]
[Title]
[Institution/Company Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the Licensed Vocational Nurse (LVN) position at [Institution/Company Name] as advertised [where you found the job listing]. With my comprehensive training and a strong passion for patient care, I am excited about the opportunity to contribute to your healthcare team.

I graduated from [Your Nursing School] with my LVN certification in [Month, Year]. During my clinical rotations, I gained valuable hands-on experience in [specific areas of nursing, e.g., geriatrics, pediatrics, etc.], and I am proficient in essential nursing skills such as [list a few relevant skills, e.g., administering medications, wound care, patient assessment].

I have a strong commitment to providing compassionate care, and my previous experience at [Previous Employer/Internship Location] has equipped me with the ability to work effectively with patients from diverse backgrounds. I understand the importance of creating a comforting environment for patients and their families.

I am excited about the prospect of joining [Institution/Company Name] and contributing to your mission of [mention the institution's mission/values]. I am confident that my skills and dedication would make me a valuable addition to your team.

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further.

Sincerely,

[Your Name]
[Your LVN License Number, if applicable]