

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Manager's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at LVMH, effective [Last Working Day, typically two weeks from the date above].

I have greatly enjoyed my time working at LVMH and am grateful for the opportunities I've had to grow both professionally and personally. I appreciate your support and guidance during my tenure, and I am truly thankful for the experiences I've gained while being part of such a prestigious company.

Please let me know how I can assist during the transition period. I wish LVMH continued success in all its future endeavors.

Thank you once again for everything.

Sincerely,
[Your Name]