

Subject: Request for Lunch Meeting

Dear [Recipient's Name],

I hope this message finds you well. I would like to schedule a lunch meeting to discuss [specific topics or purpose].

Are you available on [suggest a couple of dates/times]? I believe it would be a great opportunity for us to connect and explore [mentioned topics] further.

Looking forward to your response.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]

[Your Company Name]