

****Lunch Break Policy Acknowledgment Template****

****[Company Name]****

****Lunch Break Policy Acknowledgment****

I, [Employee Name], acknowledge that I have received, read, and understood the Lunch Break Policy of [Company Name]. I understand the guidelines regarding lunch breaks, including duration, scheduling, and any applicable regulations.

****Employee Details:****

- Employee ID: [Employee ID]

- Job Title: [Job Title]

- Department: [Department]

****Acknowledgment Signature:****

[Employee Signature]

****Date:****

[Date]

****Manager's Signature (if required):****

[Manager Signature]

****Date:****

[Date]

****Note:**** This acknowledgment will be kept on file as part of the employee's records.