

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Loan Servicer's Name]  
[Loan Servicer's Address]  
[City, State, Zip Code]

Subject: Request for Military Loan Forgiveness

Dear [Loan Servicer's Name],

I hope this letter finds you well. I am writing to formally request consideration for loan forgiveness under the military loan forgiveness program.

I am a [Your Rank/Service Branch], and I have served [duration of service] in [specific locations, if applicable]. My service has had a significant impact on my financial situation, and I believe I meet the eligibility criteria for the forgiveness program.

I have attached the necessary documentation to support my request, including:

1. [List of documents, e.g., service verification letter, loan details]
2. [Additional documents if necessary]

I kindly ask you to review my case and consider my request for forgiveness. Thank you for your time and assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature, if sending a hard copy]