

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well! I am writing to express my excitement about the opportunity to collaborate with you as a Zumba instructor at [Venue/Organization Name].

As a certified Zumba instructor with [number] years of experience, I am committed to creating an energetic and inclusive environment for all participants. My classes emphasize fun, fitness, and community, and I am excited to engage and motivate individuals of varying fitness levels. I propose to hold [number] classes per week on [specific days/times], starting from [start date]. Each session will be [duration] long. The class will include a warm-up, Zumba routines, and a cool-down session. To ensure a successful partnership, I would like to discuss the following key points:

1. Class schedule and frequency
2. Compensation structure
3. Promotion and marketing strategies
4. Equipment and space requirements

I am looking forward to your thoughts on this proposal and am eager to work together to bring the joy of Zumba to our community. Please feel free to reach out to me at [your phone number] or [your email address] to discuss further.

Thank you for considering this opportunity. I look forward to your response!

Warm regards,

[Your Name]

[Your Title, if applicable]