

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Zumba Class/Studio Name]
[Studio Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally resign from my Zumba class at [Studio Name], effective [last class date].

I have greatly enjoyed my time participating in the classes and appreciate the energy and enthusiasm you've brought to each session. Unfortunately, due to [brief reason for resignation, if desired], I am unable to continue.

Thank you for the memorable experiences and support. I hope to stay in touch and perhaps join again in the future.

Warm regards,

[Your Name]