

[Your Name]  
[Your Title/Position]  
[Your Organization/Studio Name]  
[Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Dear [Participant's Name],

We hope this message finds you well! This is a friendly reminder about your upcoming Zumba class scheduled for [Date] at [Time]. The class will take place at [Location/Studio Name].

Please remember to bring a water bottle and wear comfortable clothing to ensure you have an enjoyable experience.

We look forward to seeing you and getting our groove on together!

Best regards,

[Your Name]  
[Your Position]  
[Your Organization/Studio Name]