

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Gym/Studio Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request your feedback regarding the Zumba class that you recently attended. Your insights are invaluable to us as we strive to improve our classes and provide the best experience possible.

Please share your thoughts on the following aspects:

1. Overall enjoyment of the class
2. Instructor's effectiveness and engagement
3. Class structure and pacing
4. Suggestions for improvement

Your feedback will help us to enhance our Zumba offerings and better serve our community. If you could take a few moments to reply by [specific date], I would greatly appreciate it.

Thank you for your time and input!

Best regards,

[Your Name]
[Your Position]
[Gym/Studio Name]