

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Purpose of Travel Letter for Zurich Visa Application

Dear Sir/Madam,

I am writing to outline the purpose of my travel to Zurich, Switzerland.
I plan to visit from [start date] to [end date] for [specific purpose,
e.g., tourism, business meetings, family visit, etc.].

During my stay, I intend to [provide brief details about your itinerary,
e.g., visit specific sites, attend meetings, meet family members, etc.].
I have made all necessary arrangements, including accommodation at
[hotel/residence name] and transportation.

Thank you for considering my application. I look forward to your positive
response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]