

[Your Name]

[Your Address]

[City, Postal Code]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, Postal Code]

Dear [Recipient's Name],

I hope this letter finds you well. I wanted to take a moment to share some thoughts and updates from my end.

[Personal anecdotes or experiences related to Zurich, shared memories, or news about your life.]

I often think of our time spent together in Zurich, especially [mention any specific incident or favorite place]. It brings back such fond memories.

Looking forward to hearing from you and perhaps planning a visit soon!

Warm regards,

[Your Name]