

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Zurich Insurance Group
[Zurich Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Complaint Regarding [Brief Description of Issue]

I am writing to formally express my dissatisfaction with [describe the specific issue] related to my policy/account number [Insert Policy/Account Number].

[Provide a detailed explanation of the issue, including any relevant dates, facts, and your attempts to resolve the matter.]

As a loyal customer of Zurich, I expected a higher standard of service and support. Unfortunately, my experience has been [describe your feelings about the situation].

I would appreciate your prompt attention to this matter and hope for a satisfactory resolution. Please contact me at your earliest convenience to discuss this issue further.

Thank you for your immediate attention to this complaint.

Sincerely,
[Your Name]