

[Your Name]
[Your Studio/Organization Name]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Dear [Participant's Name],

Welcome to our Zumba class! We are thrilled to have you join our fitness community.

Zumba is a fun and energetic way to get fit, and I am excited to guide you through this journey. Our classes are designed for all fitness levels, so whether you're a beginner or an experienced dancer, you'll feel right at home.

Class Schedule:

- [Day, Time, Location]
- [Additional Sessions]

What to Bring:

- Water bottle
- Towel
- Comfortable workout clothes and shoes

Feel free to reach out to me with any questions or concerns you may have. I'm here to support you and ensure you have an enjoyable experience.

Let's dance our way to fitness together!

Best,

[Your Name]
[Your Title]
[Your Studio/Organization Name]