

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

ZTE Corporation

[ZTE Address]
[City, State, Zip Code]

Dear ZTE Customer Service,

Subject: Complaint Regarding [Product Name/Model]

I am writing to formally express my dissatisfaction with my recent purchase of [Product Name/Model], which I bought on [Purchase Date] from [Store/Website Name].

Unfortunately, I have encountered the following issues:

1. [Describe the first issue briefly]
2. [Describe the second issue briefly]
3. [Describe any additional issues, if applicable]

These problems have severely impacted my experience with the product and have not met my expectations as a loyal ZTE customer. I have attempted to resolve these issues by [mention any steps you have taken, such as contacting support or visiting a store].

I kindly request your prompt assistance in resolving this matter. I would appreciate if you could [state your desired resolution, e.g., repair, replacement, refund].

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]