

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Embassy/Consulate Name]

[Embassy/Consulate Address]

[City, State, Zip Code]

Subject: Application for ZR Visa

Dear [Consular Officer's Name],

I am writing to formally apply for a ZR visa to [country] for the purpose of [state purpose, e.g., employment, study, etc.]. I am a [your nationality] citizen and wish to [briefly explain reasons for your visit or stay in the country].

I have attached all the necessary documents required for the application, including:

1. Completed visa application form
2. Valid passport (with copies)
3. Passport-sized photographs
4. Employment letter/School acceptance letter
5. Financial proof (bank statements, etc.)
6. Health insurance
7. Any additional required documents

I assure you that I will comply with all the rules and regulations of [country] during my stay. If you require any further information or additional documents, please do not hesitate to contact me.

Thank you for considering my application.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]