

[Your Company Letterhead]

[Date]

[Employee's Name]

[Employee's Address]

[City, State, Zip Code]

[Country]

Subject: Employment Confirmation for ZR Visa Application

Dear [Employee's Name],

We are pleased to confirm your employment with [Company Name] as a [Job Title]. This letter serves to support your application for a ZR visa.

Below are the details of your employment:

- **Employee Name:** [Employee's Full Name]
- **Job Title:** [Job Title]
- **Employment Start Date:** [Start Date]
- **Employment Type:** [Full-time/Part-time/Contract]
- **Department:** [Department Name]
- **Salary:** [Specify Salary] per [Month/Year]
- **Work Location:** [Company Address or Remote]

As an employee of [Company Name], your role involves [brief description of job responsibilities]. We confirm that your employment is essential to our operations and we fully support your visa application.

Please feel free to contact us at [Company Phone Number] or [Company Email Address] should you require any further information.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Phone Number]

[Company Email Address]