

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

ZQuiet Customer Service

[ZQuiet Address]
[City, State, Zip Code]

Dear ZQuiet Customer Service,

I hope this message finds you well. I am writing to formally request a return for the ZQuiet product I purchased on [Purchase Date] from [Purchase Location/Website]. Unfortunately, [briefly explain reason for return, e.g., the product did not meet my expectations, I experienced discomfort, etc.].

Order Number: [Your Order Number]

Product Model: [Product Model/Description]

As per your return policy, I would like to initiate the return process. Please provide me with the necessary instructions for shipping the item back, as well as any required return authorization number.

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]