

**\*\*LLC Termination Notification Form\*\***

**\*\*[Your LLC Name]\*\***

**\*\*[Your LLC Address]\*\***

**\*\*[City, State, Zip Code]\*\***

**\*\*[Email Address]\*\***

**\*\*[Phone Number]\*\***

**\*\*Date: [MM/DD/YYYY]\*\***

**\*\*To Whom It May Concern,\*\***

This letter serves as formal notification of the termination of **\*\*[Your LLC Name]\*\***, a limited liability company organized in the state of **\*\*[State]\*\***.

**\*\*LLC Information:\*\***

- **\*\*LLC Name:\*\*** [Your LLC Name]

- **\*\*LLC Registration Number:\*\*** [LLC Registration Number]

- **\*\*Date of Formation:\*\*** [Date of Formation]

**\*\*Termination Details:\*\***

- **\*\*Effective Date of Termination:\*\*** [MM/DD/YYYY]

- **\*\*Reason for Termination:\*\*** [Brief explanation of reason, if applicable]

Please consider this letter as the official notice and take any necessary actions required to finalize the termination process.

Thank you for your attention to this matter.

Sincerely,

**\*\*[Your Name]\*\***

**\*\*[Your Title/Position]\*\***

**\*\*[Your LLC Name]\*\***

**\*\*[Signature (if sending a hard copy)]\*\***