

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to provide a reference for [Applicant's Name] in support of their application for a ZN visa. I have known [Applicant's Name] for [duration of relationship] as [your relationship to the applicant, e.g., employer, colleague, etc.], and during this time, I have been consistently impressed by their skills and dedication.

[Insert a brief paragraph discussing the applicant's qualifications, experience, and professional conduct relevant to their visa application.]

[Optional: Include any specific achievements or contributions made by the applicant that highlight their eligibility or potential impact in the host country.]

I believe that granting [Applicant's Name] a ZN visa will not only benefit them personally but also contribute positively to [mention any relevant industry, community, or project]. I wholeheartedly support their application and am confident that they will uphold the values and responsibilities associated with their visa status.

Please feel free to contact me at [your phone number] or [your email address] if you require any further information or clarification regarding [Applicant's Name].

Thank you for considering this reference.

Sincerely,

[Your Name]
[Your Job Title]
[Your Company/Organization]