

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Dear [Consul General/Consular Officer's Name],  
I am writing to formally apply for a ZN visa to [country] for the purpose of [briefly state purpose, e.g., employment, study, etc.]. I am [a brief introduction about yourself and your background related to the visa purpose].

In my [current position, study program, etc.], I have gained extensive experience in [relevant skills or industry], which I believe aligns well with the requirements for the ZN visa. I am committed to [discuss what you hope to achieve in the country, e.g., gaining knowledge, working in collaboration with professionals in your field, etc.].

Please find attached the required documentation to support my application, including [list documents: passport copy, employment letter, acceptance letter, etc.]. I have ensured that all information is complete and accurate.

I appreciate your attention to my application and am looking forward to the opportunity to [express your enthusiasm for the visa and its implications]. If you require any further information, please feel free to contact me at [your phone number] or [your email address].

Thank you for considering my application.

Sincerely,  
[Your Name]