

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

Zurich Airport

[ZRH Address]

[City, State, Zip Code]

Dear Sir/Madam,

Subject: [Brief Description of the Complaint]

I am writing to formally express my dissatisfaction regarding [describe the issue], which occurred on [date] during my visit to Zurich Airport.

[Provide a detailed account of the incident, including any relevant facts, figures, and personal experiences.]

I believe this situation warrants attention as it has [explain the impact of the issue].

I kindly request [state your desired resolution].

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]