

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Landlord's Name]  
[Landlord's Address]  
[City, State, Zip Code]  
Subject: ZJ Visa Lease Agreement Letter

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request a lease agreement verification letter needed for my ZJ visa application.

The details of the lease are as follows:

- Tenant Name: [Your Name]
- Property Address: [Property Address]
- Lease Start Date: [Start Date]
- Lease End Date: [End Date]
- Monthly Rent: [Rent Amount]

This letter will help to confirm my residence at the above address, which is a requirement for my visa process.

Thank you for your assistance. Please let me know if you need any additional information.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

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