

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
Consulate General of [Country]
[Consulate Address]
[City, State, Zip Code]
Subject: Application for ZJ Visa

Dear Sir/Madam,

I am writing to formally apply for a ZJ visa to [reason for application, e.g., study, work, travel] in [Country]. I have attached all the necessary documents to support my application.

[Introduce yourself briefly, including your background and purpose of the visit.]

I intend to [briefly explain your plans, such as duration of stay, places to visit, etc.]. I believe this opportunity will [mention the benefits or importance of this visit].

Attached are the following documents:

1. Completed ZJ Visa application form
2. Valid passport with [number of pages]
3. Recent passport-sized photographs
4. Invitation letter from [sponsor/contact in the country]
5. Proof of accommodation [if applicable]
6. Financial statements [if required]
7. Any additional documents

I kindly request you to consider my application favorably. I am looking forward to the opportunity to [mention the specific reason for your visit].

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]