

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate or Embassy Name]
[Consulate or Embassy Address]
[City, State, Zip Code]
Subject: Application for ZJ Visa

Dear Sir/Madam,

I am writing to formally apply for a ZJ visa to [reason for travel, e.g., work, study] in [destination country]. I have attached all relevant documents to support my application, including [list of documents, e.g., passport copy, employment letter, financial statements].

I would appreciate your assistance in processing my application. Should you require any additional information or documents, please do not hesitate to contact me.

Thank you for considering my application.

Sincerely,
[Your Name]