

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

Dear [Friend's Name],

I hope this letter finds you well! It's been a while since we last caught up, and I wanted to share some exciting news.

[Share updates about your life, recent experiences, or interesting stories.]

Also, I've been thinking about our last trip to [mention a memorable place or event]. It was such a blast! We should plan another adventure together soon.

Let me know how you've been and if there's anything new on your end. I miss our hangouts!

Take care and write back when you can.

Best,

[Your Name]